

# MILCOMBE PARISH COUNCIL

TUESDAY 5 MARCH 2024

Clerk & Responsible Financial Officer  
Theresa Goss  
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Middleton Cheney  
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27 February 2024

Dear Councillor,

A meeting of the Parish Council will be held on **Tuesday 5 March 2024 at 8.00pm** at the Village Hall, Main Road, Milcombe to transact the business set out in the Agenda below and you are summoned to attend.

District Councillors Andrew McHugh, Eddie Reeves and Bryn Williams and County Councillor Kieron Mallon are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Welcome** – To welcome the Councillors and the public to the meeting.  
**8:00pm – 8:05pm**
2. **Apologies for absence** - To receive any apologies for absence from the meeting.  
**8:00pm – 8:05pm**
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.  
  
**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**  
**8:05pm – 8:10pm**
4. **Minutes** - To approve the minutes of the meeting held on 9 January 2024. **(Attached)**  
**8:10pm – 8:15pm**
5. **Matters Arising** - To discuss any issues arising from the minutes 9 January 2024 2023.  
**8:15pm – 8:20pm**
6. **Chairman's Announcements**
  - Bus stop improvements**8:20pm – 8:25pm**
7. **Open Forum** – Members of the public are invited to raise any items which concern the Parish.  
**(Maximum of ten minutes in total for this item) 8:25pm – 8:35pm**

8. **Reports from County and District Councillors** - To receive reports from the Milcombe County Councillor and District Councillors.  
**8:35pm – 8:45pm**
9. **Village Matters**
- i) Village Hall – To receive an update from Parish Councillor Nigel Davis, the Parish Council's representative on the Village Hall Committee.
  - ii) Play Area – To discuss any matters relating to the play area.
  - iii) Community and Sports Centre, Milton Road, Adderbury – To note Adderbury Parish Council's project for a new Community and Sports Centre in Adderbury.
  - iv) Annual Parish Meeting 2024 – To discuss the arrangements for the Annual Parish Meeting being held on Tuesday 23 April 2024  
**8:45pm – 9:00pm**
10. **Planning**
- i) Planning Applications - To note the planning applications which have been considered by the Parish Council since the last meeting. **(To follow)**
  - ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(To follow)**
  - iii) Neighbourhood Plan – To receive an update from Parish Councillors Nigel Davis and Chris Hill on a Neighbourhood Plan for Milcombe.
  - iv) Planning Application Validation Checklist Consultation – To make comments on Cherwell District Council's consultation.
  - v) Cherwell Landscape Character Assessment Consultation – To discuss making comments on Cherwell District Council's consultation.
  - vi) Planning Application 23/01144/OUT, Bloxham Road, Milcombe – To discuss the Section 106 contributions relating to this application.  
**9:00pm – 9:20pm**
11. **Parish Council Matters**
- i) Vacancies – To consider any applications for co-option onto the Parish Council.  
**9:20pm – 9:25pm**
12. **Finance**
- i) Financial Matters
    - To approve the accounts for payment; and
    - To note the income received since the last meeting, the uncashed receipts & payments and the bank reconciliation. **(Reports to follow)**
  - ii) Budget Monitoring 2023/2024 – To receive a report on the budget monitoring for 2023/2024.  
**(Report to follow)**  
**9:25pm – 9:35pm**

13. **Correspondence** - Items of correspondence will be circulated to members.  
**9:35pm – 9:40pm**
14. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 15 on the grounds that it could involve the likely disclosure of private and confidential information.  
**9:40pm**
15. **Clerk and Responsible Financial Officer** – To review the salary of the Clerk and Responsible Financial Officer for 2024/2025.  
**9.40pm – 9.50pm**
16. **Meeting Dates** - Future meeting dates for Milcombe Parish Council are stated below. They will commence at 8.00pm at the Village Hall, Milcombe:
- Tuesday 23 April 2024 (Annual Parish Meeting)
  - Tuesday 7 May 2024
  - Tuesday 2 July 2024
  - Tuesday 3 September 2024
  - Tuesday 5 November 2024
- 9:50pm**
17. **Items for the Next Agenda**  
**9:50pm**